

# Voice Writing Realtime Reporting

## Associate in Applied Science Degree A25460

### (2008\*01) Course and Hour Requirements

Title	Hours Class	Lab	Work Exp.	Credits
<b>I. General Education Courses: 15 Hours</b>				
A. English: 6 Hours				
ENG 111 Expository Writing	3	0	0	3
ENG 114 Professional Research & Reporting	3	0	0	3
B. Social/Behavioral Sciences: 3 Hours				
<i>Selected from the list of social/behavioral sciences electives for the Associate in Applied Science degree appearing in the current catalog.</i>				
C. Humanities/Fine Arts: 3 Hours				
<i>Selected from the list of humanities/fine arts electives for the Associate in Applied Science degree appearing in the current catalog.</i>				
D. Natural Sciences/Math: 3 Hours				
BIO 161 Intro to Human Biology	3	0	0	3
AND				
<b>Students are required to demonstrate competency in Mat 070 prior to receiving a degree.</b>				
<b>II. Major Hours: 49</b>				
A. Core: 23 Hours				
VWR 116 Voice Writing I	3	2	0	4
VWR 117 Voice Writing II	3	2	0	4
VWR 126 Transcript Production I	0	2	0	1
VWR 127 Transcript Production II	0	2	0	1
VWR 218 Voice Writing III	3	2	0	4
VWR 228 Transcript Production III	0	2	0	1
OST 136 Word Processing	1	2	0	1
OST 164 Text Editing Applications	3	0	0	3
B. Other Required Major Hours: 3 Hours				
MED 121 Medical Terminology I	3	0	0	3
Or				
OST 141 Medical Terminology I-Medical Office	3	0	0	3
C. Other Major Hours: 26 Hours				
1. Required Courses: 13 Hours				
BUS 110 Intro to Business	3	0	0	3
BUS 115 Business Law I	3	0	0	3
CIS 110 Introduction to Computers	2	2	0	3
COE 111 Co-Op Work Experience I				
Judicial Reporting, CART, or Captioning	0	0	10	1
CRT 231 Court Reporting Procedures	3	0	0	3
2. 13 hours selected from the following				
BUS 116 Business Law II	3	0	0	3
CRT 215 Med Dictation & Transc	3	2	0	4
CRT 235 Mach Shorthand/Caption Env.	2	2	0	3
CRT 236 Intro to CART Technology	1	2	0	2
MED 122 Medical Terminolgy II	3	0	0	3
OST 237 CART/Captioning Procedures	3	0	0	3
WEB 110 Internet/Web Fundamentals	2	2	0	3

## Voice Writing Realtime Reporting A25460 (Continued)

Title	Hours Class	Lab	Work Exp.	Credits
<b>III. Other Required Courses: 1 Hour</b>				
ACA 111 College Student Success 1		1	0	0
or				
ACA 115 Success and Study Skills 1		0	2	0
<b>Total Credits 65</b>				

Prior to graduating from Lenoir Community College with an A.A.S. degree in Voice Writing Realtime Reporting, students must:

1. Pass three 5-minute dictation tests and transcribe those tests with 95 percent accuracy at each of the following speeds: 250 words a minute testimony (two-voice), 225 words a minute jury charge, and 200 words a minute literary.
2. Pass at least two 5 minute timed writings in keyboarding at a minimum of 50 gross words per minute with a maximum of 5 errors.
3. Pass a minimum of one mock CVR test with 95% accuracy and transcribed in less than four hours.
4. Complete a minimum of 160 verified hours of internship.