

HEALTHCARE MANAGEMENT TECHNOLOGY A25200

(Offered through a collaborative agreement with Pitt Community College)

The Healthcare Management Technology curriculum is designed to prepare students for employment in healthcare business and financial operations. Students will gain a comprehensive understanding of the application of management principles to the healthcare environment.

The curriculum places emphasis on planning, organizing, directing, and controlling tasks related to healthcare organizational objectives including the legal and ethical environment. Emphasis is placed on the development of effective communication, managerial, and supervisory skills.

Graduates may find employment in healthcare settings including hospitals, medical offices, clinics, long-term care facilities, and insurance companies. Graduates are eligible to sit for the Certified Patient Account Manager (CPAM) and the Certified Manager of Patient Accounts (CMPA).

Healthcare Management Technology

Associate in Applied Science Degree A25200

(Agreement Revised 2004*03) Course and Hour Requirements

Title	Hours Class	Lab	Work Exp.	Credits
I. General Education Courses: 18 Hours				
A. English: 6 Hours				
ENG 111 Expository Writing	3	0	0	3
ENG 114 Professional Research and Reporting	3	0	0	3
B. Social/Behavioral Sciences: 3 Hours				
PSY 150 General Psychology	3	0	0	3
C. Humanities/Fine Arts: 6 Hours				
COM 231 Public Speaking	3	0	0	3
HUM 115 Critical Thinking	3	0	0	3
or				
SPA 111 Elementary Spanish I	3	0	0	3
D. Math/Natural Sciences: 3 Hours				
MAT 161 College Algebra	3	0	0	3
II. Major Courses: 55 Hours				
A. Core: 35 Hours				
ACC 120 Prin of Financial Acct	3	2	0	4
ACC 121 Prin of Managerial Acct	3	2	0	4
ACC 140 Payroll Accounting	1	2	0	2
BUS 217 Employment Law and Regs*	3	0	0	3
or				
BUS 240 Business Ethics*	3	0	0	3
HMT 110 Intro to Healthcare Mgt*	3	0	0	3
HMT 210 Medical Insurance*	3	0	0	3
HMT 211 Long-Term Care Admin*	3	0	0	3
HMT 220 Healthcare Financial Mgmt*	4	0	0	4
MED 118 Medical Law and Ethics	2	0	0	2
MED 121 Medical Terminology I	3	0	0	3
MED 122 Medical Terminology II	3	0	0	3

Healthcare Management Technology A25200 (Continued)

Title	Hours		Work	Credits
	Class	Lab	Exp.	
B. Major Courses: 20 Hours				
BUS 110 Introduction to Business	3	0	0	3
BUS 121 Business Math	2	2	0	3
or				
MAT 155 Statistical Analysis	3	0	0	3
BUS 153 Human Resource Management	3	0	0	3
CIS 111 Basic PC Literacy	1	2	0	2
or				
OST 137 Office Software Applications*	1	2	0	2
CIS 120 Spreadsheet I	2	2	0	3
CIS 172 Intro to the Internet	2	3	0	3
or				
OST 284 Emerging Technologies	1	2	0	2
COE 112 Co-op Work Experience I	0	0	20	2
COE 115 Work Exp Seminar I	1	0	0	1
HMT 212 Mgt of Healthcare Org*	2	0	0	2
 III. Other Required Courses: 1 Hour				
Academic Success: 1 hour				
ACA 111 College Student Success	1	0	0	1
Total Credits				74

*A minimum of 19 SHC must be completed through Pitt Community College. HMT 110, HMT 210, HMT 211, HMT 220, HMT 212 and at least 4 additional semester hours must be taken at Pitt Community College. The Associate in Applied Science Degree in Healthcare Management Technology will be awarded by Pitt Community College upon successful completion of all requirements.

